



Ph. No. : 8101197976

T.I.C. : 906449254

MUZAFFAR AHMED MAHAVIDYALAYA

Estd. : 1986

P.O. - Salar ♦ Block - Bharatpur - II (Salar) ♦ Sub-Div - Kandi ♦ Dist : Murshidabad

Web-site : www.salarcollege.com

West Bengal ♦ PIN - 742401

E-mail : mamsalar1986@gmail.com

Ref. No.

Date : 02.07.22.....

To,


All members,
IQAC Committee
Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad

Sir/Madam,

I have the pleasure to inform you that an emergent meeting of IQAC of Muzaffar Ahmed Mahavidyalaya is likely to be held on 04.07.2022 (Monday) from 2.30 PM.

Your presence is highly solicited.

With thanks & regards


Teacher-in-Charge
Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad

Teacher-in-Charge
Muzaffar Ahmed Mahavidyalaya
P.O.-Salar, Dt.-Murshidabad


IQAC Coordinator

Muzaffar Ahmed Mahavidyalaya
Co-ordinator
IQAC
Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad

Agenda:

1. Proceedings of the previous meeting.
2. Discussion on IQAC-NAAC workshop(s) organised by University of Kalyani & IISRR on 08.06.2022 & 02.07.2022 respectively.
3. Preparedness for NAAC.
4. Submission of FDP/RC/Workshop/Seminar/Conference certificates to IQAC as per notice of IQAC on 26.05.2022
5. Approval of promotion of Prof. Sampa Dey & Dr. Aslim Sk.
6. Formation of criterion wise team(s) for NAAC.
7. Misc.

IQAC Meeting.

Meeting No - 02
Date: 04.07.22.
Place: Principals' Chamber.

Members present -

1. Md. Kabeer
2. Md. Ginnatullah SKV, 04/07/22
3. Pakila Hagne 04.07.22
4. Deepayam Das 04.07.2022
5. Ashim Sr. 04.07.2022
6. S.M.S. Badrul Alam 04.07.2022
- 7.

The following resolutions are taken:

1. The resolutions of the last meeting (01.04.22) are read.
2. All the minute proceedings of the workshops on IQAC - NACC, organized by University of Kalyani (dated 08.06.22) and by IISRR, Jadavpur University, (dated 02.07.22) are conveyed to all the members of IQAC by the Teacher-in-Charge, IQAC co-ordinator and NACC convener.
3. In the preparedness for NACC, all members of the committee resolved that for website, being one of the most important parts of the institution as well as NACC evaluation process, a meeting will be arranged with the website developer of the institution, and Sayed Badrul Alam, IQAC, NACC in the presence of Teacher-in-Charge at the earliest.
4. List of the existing sub-committees and resolutions of these committees are yet to be handed over to the IQAC by the college authority. So all

the members of the today's meeting to unanimously resolved that this process must be done at the earliest.

5. All students of the upcoming 1st semester will have to submit the Anti-ragging declaration.

6. All teaching and non-teaching staffs must have to maintain the proper work culture, as per guidelines of the U.G.C and Government of West Bengal. (D.P.T. and H.E.)

7. In the process of library development as a learning resource, the library of the institution should introduce computer facility with e-journals and e-books, separate section for career-related books and magazines, log-book for daily footfalls. In addition to that, the concerning library committee will maintain and take care of the proper culture and environment of the library.

8. All the present members of IQAC unanimously resolved that the Governing Body and concerned sub-committees will set up ramp for disabled persons, first-aid centres, reading room for library to develop the physical facilities of the institution.

9. Academic audit should be done at departmental level and, after that, a post academic audit report should be handed over to the IQAC.

10. CAS related applications of Smt. Sampa Dey and Dr. Aslina SK. are approved by the IQAC and forwarded to the G.B.

11. All the present members of IQAC unanimously by resolved 7 criterion wise teams for NAAC process.



Ph. No. : 8101197976

T.I.C. : 9064492542

MUZAFFAR AHMED MAHAVIDYALAYA

Estd: 1986

P.O. - Salar + Block - Bharatpur - II (Salar) + Sub-Div - Kandi + Dist : Murshidabad

Web-site : www.salarcollege.com

West Bengal + PIN - 742401

E-mail : mamsalar1986@gmail.com

Ref. No.

Date :

Seven (7) Criterion wise Work Distribution

Sl	Criterion	In-Charge	Member(S)
1	Curriculum Aspect	Dr. Prerna R. Lepcha	Nurul Islam Pratiti Ghosh Obaidur Rahman
2	Teaching Learning Evaluation	Dr. Aslim sk	Rupnarayan Mukherjee Nazle Kamal Md. Sirajuddin
3	Research Promotion & Extension	Dr. Paulomi Saha	Mahmuda Khatun Sourav Chatterjee Tanurima Sengupta
4	Infrastructure & Learning Resources	Sampa Dey	Md. Murshalin Md. Imamuddin Jahanara Khatun
5	Student's Support & Progression	Rousonara Begum	Md. Maiduddin Sourav Chatterjee Soumik Bhattacharjee
6	Governance, Leadership & Management	Prasanta Karmakar	Apurba Santra Soumik Bhattarjee Debi Rani Sinha
7	Institutional Values & Best Practices	Samiran Sarkar	Mir Ahasan Ali Parimal Kumar Munmun Das

Qualitative Report Writing:

- i) Dipak Kumar Karmakar .
- ii) Parimal Kumar

G. S. P.
07/07/2022
Teacher-in-Charge

Teacher-in-charge
Muzaffar Ahmed Mahavidyalaya
P.O., Salar, Dt.-Murshidabad

S. H. G.
07/07/22
Co-ordinator

IQAC
Co-ordinator
IQAC
Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad

S. H. G.
07.07.2022
Convenor

NAAC Committee

12. College authority will pay ₹ 1,000/- as the honorarium to the IQAC co-ordinator and Y.B. will also engage a data operator for IQAC related works on purely daily contractual basis.

S. Hameed
04.07.22

Co-ordinator
IQAC

Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad

Co-ordinator
IQAC

Muzaffar Ahmed Mahavidyalaya
Salar, Murshidabad

S. Hameed
04.07.2022

Teacher-in-Charge
Muzaffar Ahmed Mahavidyalaya
P.O. Salar, DL, Murshidabad